



Date:	18 DEC 2025	Time:	3:00 pm – 3:30 pm (EST)
Subject:	Institutional Biosafety Committee Meeting		
Chairman & Contact:	Heather Couch	Location:	Virtual
BSO:	Brian Leroux	Conf. No.	N/A

Meeting Participants* (<i>Italicize those not in attendance</i>)	
Committee Chair & Contact (ATCC)	Heather Couch
Committee BSO (ATCC)	Brian Leroux
Committee Member (ATCC)	S.S.
Committee Member (ATCC)	A.C. (expertise in animal containment principles)
Committee Member (ATCC)	<i>L.P. (expertise in recombinant or synthetic nucleic acid molecule technology)</i>
Committee Member (ATCC)	K.K. (expertise in recombinant or synthetic nucleic acid molecule technology)
Committee Member (ATCC)	M.R. (representing the laboratory technical staff)
Committee Member (ATCC)	W.S.
Committee Member (local Non-affiliated)	J.A.
Committee Member (local Non-affiliated)	Open Position

* The IBC has (9) voting members, and (5) members are required to conduct business.

Topic	Notes
1. AGENDA REVIEW – Call to order, meeting called to order at 3:05 pm.	Meeting began at 3:05 PM with all members in attendance except L.P.
2. Proposals and NIH Guidelines Updates	No new proposals were submitted. The team discussed the changes noted in the new NIH guidelines.
3. Other Business	IBC discussed the open position for the local Non-affiliated committee member.
4. Public Comments	There were no public comments.
5. Adjournment	The IBC Chair moved to adjourn the meeting at 3:23 PM. The next meeting scheduled is for 19MAR2026 via TEAMS.